

New Melle Fire Protection District
Board Meeting Minutes
Tuesday, December 9, 2025
12:00 p.m.

In Attendance

John Loyd, President
Kyle Shell, Secretary
Daniel Terbrock, Treasurer
Daniel Casey, Fire Chief
Joshua Ellis, Assistant Chief
Scott Repke, Battalion Chief
Jonah Wilson, Shop Steward
Michelle Depew, Financial Consultant
Donna Oney, Administrative Assistant

The monthly board meeting of the New Melle Fire Protection District was held on Tuesday, December 9, 2025, at Fire House #1 pursuant to call and waiver of notice of Board of Directors as evidenced by signatures affixed to these minutes.

Call to Order

With all board members present, Board President John Loyd called this meeting to order at 12:01 p.m.

Additions to Agenda

- New pumper acquisition.

Review of Previous Minutes

- Kyle Shell made a motion to approve November 13 regular meeting minutes as well as the November 25 work session minutes as presented.
- The motion was seconded by Dan Terbrock.
- All board members were in favor.
- The minutes were approved.

Chief's Report

- Fire incident calls remain steady at approximately 70 calls per month.
- A district truck participated in the recent Defiance Merchants Parade, and several volunteers assisted with parking.

Assistant Chief's Report

- Unit 8994 requires a new radiator and is out of service.
- All other apparatus repairs have been completed.

Treasurer's Report

- Chief Casey reviewed account balances.
- Kyle Shell made a motion to accept the treasurer's report as presented.
- Second by Dan Terbrock, motion passed unanimously.

Members of the Public

- There were no public comments .

Old Business

- Station 2 Update
 - Completion is anticipated in late January or early February.
 - Painters are onsite; drop ceiling installation begins tomorrow; electrical work to follow.
 - Concrete delayed due to weather.
 - The soffit color confirmed as white, not the gray we had anticipated.
 - One change order has been signed: with one additional change order expected.
- IGA with Marthasville
 - Assistant Chief Ellis applied for the Chief position; Marthasville selected an internal candidate.
 - A new MOU is being drafted and will be presented to the board at our next meeting.
- HRA Bank Account
 - A separate account is being requested to fund deductible reimbursements.
 - \$100,000 will be transferred from the general fund at the start of the year.
 - Kyle Shell made a motion to establish an account at People's Savings Bank.
 - The motion was seconded by Dan Terbrock.
 - All board members in favor.
 - Motion passes.

New Business:

- New Hires
 - Chief Casey requested that this matter be discussed in closed session.
- 2026 Budget
 - Budget worksheets were reviewed and recommended for approval by Michelle, who stated that this is a solid budget with conservative revenue numbers.
 - Per Kyle Shell \$750,000 of the one million remaining from 2025 salary funds will be transferred to an interest-bearing account for future pension funding, with the remaining \$250,000 reserved for use later in 2026.
 - The budget may be amended later in the year if necessary.
 - Kyle Shell made a motion to approve the general, bond, and pension budgets as presented.
 - The motion was seconded by Dan Terbrock.
 - A vote was taken.
 - All board members were in favor.
 - The motion passed, and the 2026 budgets were approved.
- Truck Purchase
 - Assistant Chief Ellis presented a proposal from Macqueen for a truck purchase at \$1,048,000 with a 10-year lease and no payments until December 2026. The truck is ready and sitting on their lot.
 - Josh recommended selling units 8914 and 8924 at a cost of approximately \$500,000 to offset lease payments through 2030, with the potential to pay off the lease and reimburse the district upon passage of 2028 bond renewal.
 - Kyle Shell made a motion to purchase the truck at \$1,048,000 as presented by Assistant Chief Ellis and to sell units 8914 and 8924.
 - Board Member Terbrock seconded the motion.
 - All board members voted in favor.
 - Motion passes.
- Sales Tax – Resolution 2025-03
 - Chief Casey presented a Sales Tax Resolution 2025-03 – Proposition Fire for April 7 ballot, with a filing deadline January 27, 2026.
 - A discussion regarding sales tax and use tax followed. Sales tax approval is required before the district can implement the use tax.

- Kyle Shell made a motion to approve Resolution 2025-03.
- The motion was seconded by Dan Terbrock.
- All in favor; motion carried.
- Adding Board Member Terbrock to People’s Savings Bank
 - Chief Casey discussed adding Board Member Dan Terbrock as an authorized signer on the district’s bank accounts at People's Savings Bank.
 - Kyle Shell made a motion to add Dan Terbrock as a signer on all accounts.
 - John Loyd seconded the motion.
 - All board members were in favor.
 - The motion passed.

Shop Steward

- Jonah Wilson will speak in closed session.

Closed Session

- A motion was made by Kyle Shell to enter closed session pursuant to Section 610.021 (3), RSM0, to discuss personnel matters including negotiation discussion for a new firefighter contract at 1:14 p.m.

Open Session

- The board reconvened in open session at 2:17 p.m.
- Kyle Shell made a motion to hire nine (9) fire personnel, with a start date of February 1, 2026, and notifications to be sent to those individuals tomorrow.
- The motion was seconded by Dan Terbrock.
- All board members were in favor.
- Motion passed unanimously.

Adjournment

- Kyle Shell made a motion to adjourn at 2:19 p.m.
- The motion was seconded by Dan Terbrock and passed.
- Meeting adjourned.

Respectfully submitted,
Donna Oney

John Loyd, President

Date

Kyle Shell, Secretary

Date

Daniel Terbrock, Treasurer

Date